



# Installation Guide for

## Report Security Module

ZADOK SYSTEMS

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## Introduction

As we know, Tally.ERP9 does offer security control feature to protect few key reports from non admin users and doesn't protect all the default reports from them.

This add-on helps Admin to allow or restrict access to the list of default reports in Tally.ERP9. And only admin or allowed user can gain access to all the default reports in Tally.ERP9.

## Highlights

- Allow or Disallow user access for the reports in **Gateway of Tally Menu**.
- Allow or Disallow user access for the reports in **Display Menu**.
- Allow or Disallow user access to configure **TDLs/Add-ons**.

### **Important!!!**

As a best practice it is advisable to back up your company data before deploying any add-ons

## Prerequisites

To use this feature follow these Steps

- Do enable the Security Control feature in Company Master

**Security Control**

Use security control ? Yes  
(Enable security to avail TSS features)

Name of administrator : **Admin**

Password : \*

Repeat password : \*

- Create users and Set Report access to each of them.  
*Navigate to Gateway of Tally ->Alt+F4: Company info ->Security Control-> Allow Report access=Yes*

**List of Users for Company**

Name: Report Security

Security Level	Username / Tally.NET ID	Password (if any)	Allow Browser Access	Allow Remote Access	Allow Local TDL Files	Allow Report Access	Yes / No
Owner	b	*	No	No	No	Yes	No
Owner	c	*	No	No	No	Yes	Yes

- Set “Yes” to allow access to the list of default reports as follows

<u>Report Access Configuration</u>			
<u>Gateway Of Tally</u>		<u>Display</u>	
Allow Access to Balance Sheet	: No	Allow Access to Trial Balance	: Yes
Allow Access to Profit & Loss A/c	: No	Allow Access to Day Book	: No
Allow Access to Stock Summary	: No	Allow Access to Account Books	: No
Allow Access to Ratio Analysis	: No	Allow Access to Statements of Accounts	: No
Allow Access to Multi Account Printing	: No	Allow Access to Inventory Books	: Yes
Allow Access to Import Data	: No	Allow Access to Statements of Inventory	: No
Allow Access to Banking	: No	Allow Access to Cash/Funds Flow	: Yes
		Allow Access to Receipts & Payments	: Yes
		Allow Access to Payroll Reports	: No
		Allow Access to List of Accounts	: No
		Allow Access to Exception Reports	: <b>No</b>
<u>TDL Configuration</u>			
Allow Access to TDL Configuration Screen	: No		
<i>(Gateway of Tally -&gt; F12 -&gt; Products &amp; Features -&gt;F4)</i>			
Allow Access to Add-On Features Screen	: No		
<i>(Gateway of Tally -&gt; F11 -&gt; F6)</i>			

- Likewise, access to be set for each users individually.
- ***Now login with user credentials and Navigate to Gateway of Tally and check. Only the allowed reports will be accessible for the user as shown below for the above user.***

Current Period 1-1-2020 to 31-12-2020	Current Date Wednesday, 1 Apr, 2020
<u>List of Selected Companies</u>	
Name of Company	Date of Last Entry
Report Securiry	1-Apr-2020

Gateway of Tally ....

**Display Menu**

Trial Balance

Inventory Books

Cash/Funds Flow

Receipts and Payments

Quit

# FAQ

## **Which version/releases of Tally.ERP 9 does the add-on support?**

This add-on will work only with Tally.ERP 9 Series A, release 5.0 onwards.

## **How to buy this Add-on?**

Just visit our website <https://zadoksystems.com/reqform> place your order, quote will be sent over email and pay by Online Transfer (NEFT) / Cheque / Cash Deposit. Once the Order has completed and payment made, we will send you the Add-on by e-Mail. Alternately, contact +91-9003144582.

## **Will new features added be available to us?**

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

## **What will happen after one year?**

20% of the MRP will be charged, in case free support and updates will be required by you.

## **How will I get support for this Add-on?**

For any functional support requirements please do write to us on [info@zadoksystems.com](mailto:info@zadoksystems.com) or call us at +91-903144582.

## **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

Please to write to us on [info@zadoksystems.com](mailto:info@zadoksystems.com) with your additional requirements and we will revert to you within a business day.