



TallyPrime / Tally.ERP9 Add-On

Advanced eDMS

Electronic Document Management system

Add/View/Delete Files in Voucher, Stock item, Ledger & Employee

Access Files from Key Reports

Watch Demo @ <https://zadoksystems.com/tally/addon/advanced-electronic-document-management-system>

Few Use Cases :

Vouchers: Attach Contracts, Agreements, Receipts, Work orders, Emails with attachments (as .eml file), Any scanned documents etc.

Ledgers: Attach Contracts, Agreements, Emails with attachments (as .eml file), GST certificate, PAN, Any scanned documents etc.

StockItems: Attach Images, Videos in all formats etc.

Employees: Attach Resume, ID Proofs, Application forms, Insurance claims, Compensations, Emails with attachments (as .eml file), PAN, Any scanned documents etc.

ZADOK SYSTEMS

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Version: Zadok Systems/ Advanced eDMS/V1/2022.

Introduction

This TallyPrime/Tally.ERP9 Add-on facilitates user to attach Files & documents in Vouchers, Stock Items, Ledgers, Employee master and enables user to View/Add/Delete files from key reports like Daybook, Voucher Register, Ledger Vouchers, Stock Summary and Chart of Accounts.

Highlights –

- **Add/Link Files in**
 - Vouchers
 - Stock Items
 - Ledgers
 - Employee Master
- **Access Files through key reports like**
 - Daybook
 - Voucher Register/Summary
 - Ledger Vouchers/Accounts
 - Stock Summary
 - Chart of Accounts
- Linked files are copied to data folder and made available for safe & centralized access.
- Backup All attached files in a click. Enables user to protect and restore files when required.

Important!!!

As a best practice it is advisable to back up your company data

DLL Installation Procedure:

1) Microsoft.Net Framework 4.x.x should be installed in each computer.

Download from <https://dotnet.microsoft.com/download/dotnet-framework/net40>

2) Register TallyFileLinker.dll, Paste TallyFileLinker.dll in tally application folder

a. Open CMD in administrator mode

b. For 64 Bit, OS Type `cd C:\Windows\Microsoft.NET\Framework64\v4.0.30319 ;;` (change the directory)

c. For 32 Bit, OS Type `cd C:\Windows\Microsoft.NET\Framework\v4.0.30319 ;;` (change the directory)

- d. Type **regasm "C:\TallyPrime\TallyFilelinker.dll" /codebase** ;;Enter **Path of Tally application folder\TallyFilelinker.dll** file then give space then enter /codebase as in above example.
- e. Hit Enter and you will get
- 4) You will get a message saying DLL registered successfully.

Add-on Installation Procedure:

Step 1:-

- Copy **Advanced EDMS.tcp** file and paste it on TallyPrime/Tally.ERP9 application folder.

Step 2:-

For Tally.ERP9

- Run Tally.ERP9 Software and Go to Gateway of Tally -> Configuration (F12) -> Product & Features -> Manage Local TDLS (F4). Type as follows,
- **List of TDLS to preload in Tally startup** : **Advanced EDMS.tcp**
- **Accept? Yes**
- Check out the Add-On will be in Active state.

For TallyPrime

- Run TallyPrime Software and Go to **Gateway of Tally → F1: Help → TDL & Add-On → F4:Manage Local TDLS**. Type as follows,
- **File Name** : **Advanced EDMS.tcp**
- **Load TDL ? Yes** and save the screen
- Check out the Add-On will be in Active state.

Prerequisites

To use this feature, follow these Steps.

For Tally.ERP9

Go to **Gateway of Tally -> Features (F11) -> Accounts (F1) -> Enable Advanced electronic Document Management System (e-DMS) ? Yes**

Add-On Features

Enable Advanced electronic Document Management System (e-DMS)

? Yes

For Tally Prime

Go to **Gateway of Tally** → **F1: Help** → **TDL & Add-On** → **F6: Add-On Features** → **Enable Advanced electronic Document Management System (e-DMS)? Yes**

Alternatively, you may press **CTRL + ALT + T** from any menu to open TDL Management report and then press **F6: Add-On Features** → **Enable Advanced electronic Document Management System (e-DMS) ? Yes**

Add-On Features

Enable Advanced electronic Document Management System (e-DMS)

? Yes

1. Add/View/Delete From Voucher

Accounting Voucher Creation

Advanced e-DMS (Electronic Document Mgmt. System)

Payment No. 46 31-May-22 Tuesday

Created by Zadok Systems

Account : Canara Bank
Current balance : 36,82,395.88 Dr

Particulars	Amount
Telephone Charges Cur Bal: 3,500.00 Dr	3,500.00

Add/View Documents ? No

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Narration:

3,500.00

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Add New Files (Alt+A)

View Selected Files (Alt+V)

Delete File (F5)

The screenshot shows the 'List of Files/Documents' window in the Zadok Systems e-DMS. The window title is 'Advanced e-DMS (Electronic Document Mgmt. System)'. The interface includes a menu bar with options: Y:Data, Z:Exchange, G:Go To, O:Import, E:Export, M:E-mail, P:Print, and F1:Help. Below the menu bar, there's a header area with 'Created by Zadok Systems' and a date '31 May 22 Tuesday'. A table lists files with columns: S.No., File/Document Name, Description, Added by (User Name), Added From (Computer Name), Added on (Date & Time), File Size, and Is File Exist? (Yes/No). A callout box with a blue border and orange text says 'ALT+A to Add New Files', with a blue arrow pointing to the 'A: Add New Files' menu option. At the bottom, there's a footer with 'www.zadoksystems.com', 'info@zadoksystems.com', a WhatsApp icon, and the phone number '+91-9003144582'.

S.No.	File/Document Name	Description	Added by (User Name)	Added From (Computer Name)	Added on (Date & Time)	File Size	Is File Exist? (Yes/No)
3						0 bytes	No

This screenshot shows a file selection dialog box overlaid on the e-DMS interface. The dialog box title is 'Organize' and it displays a grid of files from a folder named 'receipts'. The files include: 'acer-pc-500x500', 'Airtel bill 1655310064', 'assembled-desk op-computer-50 0x500', 'BSNL telephone-bill', 'BudgetVsActual', 'Car Service Bill', 'Customer feedback', and 'dell-pc-500x500'. The 'File name' field at the bottom contains the text: 'BSNL telephone-bill" "Airtel bill 1655310064". The background shows the e-DMS interface with the 'A: Add New Files' menu option visible.

Select one or multiple files at a time

Files are copied to respective data folder and made available for safe & centralized access.

Supports all File formats

Attached Files will be copied to data folder. Example. if company data base name is **10005**, files will be stored in **10005\Advanced eDMS Files**. User can simply copy the data folder and paste it in desired location in any computer machine, files will be automatically loaded and available for access.

ENTER DESCRIPTION (optional)

S.No.	File/Document Name	Description	Added by (User Name)	Added From (Computer Name)	Added on (Date & Time)	File Size	Is File Exist? Yes/No
3	Airtel bill 1655310064.pdf	Airtel Bill	TALLY User	ADMINPC	24-Jul-22 at 12:11:03	139.08 KB	Yes
2	BSNL telephone-bill.jpg		TALLY User	ADMINPC	24-Jul-22 at 12:11:03	60.16 KB	Yes

Note: If file is already available at source in the selected file name, selected file will be renamed with Date and Time (HMS, 24Hr format) to the suffix of the file name and stored at source.
For example, File 'Invoice.pdf' will be renamed as 'Invoice_01-Apr-22_235959.pdf' (FileName_Date_Time)

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2. Add/View/Delete From Ledger Master

YES

Total Opening Balance
 32,770.00 Dr
 2,01,04,500.00 Cr
 Difference
 2,00,71,730.00 Cr

Under
 Sundry Debtors (Current) : Yes / No
 Add/View Documents : No
 Maintain balances bill-by-bill : No
 Activate interest calculation : No

Mailing Details
 Name : Alfa Computers
 Address :
 State : Tamil Nadu
 Country : India
 Pincode :

Banking Details
 Provide bank : No
 Tax Regd : Regular
 Register : Regular
 GSTIN :
 Set/Alter GST : No
 Set/Alter service tax details : No
 Set/Alter VAT Details : No

Opening Balance (on 1-Apr-09) :

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Add New Files (Alt+A), View Selected Files (Alt+V), Delete File (F5)

ALT+A
to Add New Files

S.No.	File/Document Name	Description	Added by (User Name)	Added From (Computer Name)	Added on (Date & Time)	File Size	Is File Exist? Yes/No
1						0 bytes	No

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3. Add/View/Delete From Ledger Stock Item Master

Yes / No

Quantity	Rate per	Value
1,700 Nos	1,200.00 Nos	20,40,000.00

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Add New Files (Alt+A), View Selected Files (Alt+V), Delete File (F5)

ALT+A to Add New Files

S.No.	File/Document Name	Description	Added by (User Name)	Added From (Computer Name)	Added on (Date & Time)	File Size	Is File Exist? Yes/No
1						0 bytes	No

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4. Add/View/Delete From Ledger Employee Master

Add New Files (Alt+A), View Selected Files (Alt+V), Delete File (F5)

YES

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5. Access Files/Documents From DayBook

Instantly Add/View/Delete Files/Documents

Day Book For 31-May-22

Date	Particulars	File/Documents Attached ?	Vch Type	Vch No	Debit Amount Inwards Qty	Credit Amount Outwards Qty
31-May-22	Pee Jee Transports	Yes	Payment	38	1,250.00	
31-May-22	Fast Couriers	Yes	Payment	39	617.98	
31-May-22	PF Payable	Yes	Payment	40	1,880.00	
31-May-22	ESI Payable	Yes	Payment	41	234.00	
31-May-22	Profession Tax	Yes	Payment	42	430.00	
31-May-22	Cholamandalam Auto Finance Coy.,	No	Payment	43	17,621.27	
31-May-22	Telephone Link Ltd.,	No	Payment	44	814.61	
31-May-22	Conveyance	Yes	Payment	45	1,00,000.00	
31-May-22	Telephone Charges	Yes	Payment	46	3,500.00	
31-May-22	Cash	Yes	Sales	10	1,000.00	
31-May-22	Cash	Yes	Sales	11	1,500.00	
31-May-22	ABC India Pvt. Ltd.	No	Sales	12	22,000.00	
31-May-22	Nirmaan Timbers	Yes	Sales	13	10,01,000.00	
31-May-22	Alfa Computers	Yes	Sales	14	2,50,000.00	

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6. Access Files/Documents From Ledger Accounts

Instantly Add/View/Delete Files/Documents

Ledger: Nirmaan Timbers 1-May-22 to 31-May-22

Date	Particulars	File/Doc. Attached ?	Vch Type	Vch No	Debit	Credit
31-May-22	Sales @ 12	Yes	Sales	13	10,01,000.00	

Opening Balance : 10,64,316.38
Current Total : 10,01,000.00
Closing Balance : 20,65,316.38

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7. Access Files/Documents From Voucher Register/Summary

Instantly Add/View/Delete Files/Documents

The screenshot shows the 'Voucher Register' window in Zadok Systems. The title bar includes 'Y: Data', 'Z: Exchange', 'G: Go To', 'O: Import', 'E: Export', 'M: E-mail', 'P: Print', and 'F1: Help'. The main window displays a table of sales vouchers for the period 1-May-22 to 31-May-22. A callout box with a blue border and orange text says 'ALT+V to Access Files'. A blue arrow points from this box to the 'V: View/Add Files' option in the right-hand menu. The bottom of the window features a blue banner with 'info@zadoksystems.com', a WhatsApp icon, and the phone number '+91-9003144582'.

Date	Particulars	File/Documents Attached ?	Vch Type	Vch No	Debit Amount	Credit Amount
1-May-22	Cash	No	Sales	8	3,000.00	
1-May-22	Cash	No	Sales	9	2,000.00	
31-May-22	Cash	Yes	Sales	10	1,000.00	
31-May-22	Cash	Yes	Sales	11	1,500.00	
31-May-22	ABC India Pvt. Ltd.	No	Sales	12	22,000.00	
31-May-22	Nirmaan Timbers	Yes	Sales	13	10,01,000.00	
31-May-22	Alfa Computers	No	Sales	14	2,50,000.00	

8. Access Stock Item Images/Files/Documents From Vouchers

Instantly Add/View/Delete Files/Documents

The screenshot shows the 'Stock Item Allocations' window in Zadok Systems. The title bar includes 'Y: Data', 'Z: Exchange', 'G: Go To', 'O: Import', 'E: Export', 'M: E-mail', 'P: Print', and 'F1: Help'. The main window displays a table of stock item allocations for 'Assembled Computer (PC)'. A callout box with a blue border and orange text says 'ALT+V to Access Files'. A blue arrow points from this box to the 'V: View/Add Files' option in the right-hand menu. The bottom of the window features a blue banner with 'info@zadoksystems.com', a WhatsApp icon, and the phone number '+91-9003144582'.

Godown	Batch/Lot No.	Quantity	Rate per	Disc %	Amount
Assembly Floor	1	5 Nos	50,000.00		2,50,000.00

9. Access Stock Item Images/Files/Documents from Stock Summary Report

Instantly Add/View/Delete Files/Documents

The screenshot displays the 'Stock Summary' report in the Zadok Systems software. The report title is 'Advanced e-DMS (Electronic Document Mgmt. System)'. A green banner at the top reads 'Highlighted Stockitems having files attached!!'. The main table lists various stock items with columns for 'Quantity', 'Rate', and 'Value'. A callout box with a blue border and orange text says 'ALT+V to Access Files', with a blue arrow pointing to the 'View/Add Files' button in the right-hand menu. The bottom of the screen features a blue banner with the contact information: 'info@zadoksystems.com' and '+91-9003144582'.

Particulars	Quantity	Rate	Value
Assembled Computer (PC)	372 Nos	10.00	3,720.00
CDROM Disks 100s	2 Box	500.00	1,000.00
CDROM Disks 10s	33 Box	161.62	5,333.33
CDROM Disks 10s - Defective	5 Box	120.00	600.00
Coldact	200 Nos	100.00	20,080.90
Dust Covers	750 Nos	36.94	27,707.60
Floppy Disk	5 Box	100.00	500.00
Floppy Drive	385 Nos	221.09	85,121.09
Hard Disk	385 Nos	4,060.16	15,63,160.16
HCL Celeron	51 Nos	14,000.00	7,14,000.00
HCL PIV	52 Nos	21,000.00	10,92,000.00
HP - 27	150 Nos	340.00	51,000.00
HP - 28	90 Nos	633.33	57,000.00
HP 51645A	70 Nos	1,071.43	75,000.00
HP Laserjet 1010 Series	1 Nos	9,200.00	9,200.00
IBM Celeron	300 Nos		
IBM PIV	11 Nos	17,326.20	1,90,588.22
Item 1	10 Nos	500.00	5,000.00
Item 2	25 Nos	25.00	625.00
Item 3	100 Nos	23.00	2,300.00
KeyBoard	10 Nos	550.00	5,500.00
Monitor	28 Nos	3,612.98	10,29,699.15
Mother Board	185 Nos	7,825.66	14,47,747.22
Mouse	10 Nos	400.00	4,000.00
Mouse Pad	1,320 Nos	7.15	9,438.00
Pentium - IV Processor	185 Nos	6,349.26	11,74,612.90
Samsung Laserjet 1500	1 Nos	8,200.00	8,200.00
Grand Total			1,06,13,533.67

10. Access Stock Chart of Accounts-Ledgers

Instantly Add/View/Delete Files/Documents

The screenshot displays the 'Chart of Accounts' report in the Zadok Systems software. The report title is 'Advanced e-DMS (Electronic Document Mgmt. System)'. The main table lists various ledgers. A callout box with a blue border and orange text says 'ALT+V to Access Files', with a blue arrow pointing to the 'View/Add Files' button in the right-hand menu. The bottom of the screen features a blue banner with the contact information: 'info@zadoksystems.com' and '+91-9003144582'.

List of Ledgers
Computer Junction
Fortune Computer Services
Futura Systems
Gaitonde Traders
Global Traders
Horizon Systems
Manjunath Systems
Office Automation Systems
Prism Softlinks
Silverplus Computers
Soft Stop
Step-in Computers
Sterling Business Solutions
Supreme Computers Peripherals
S.V.S Computers
Universal Computers
Venkateshwara Softwares
West Debtors
Battinalla & Co.
Worldwide Computers
ABC12 India Pvt Ltd
ACICI Pvt Ltd
Ajia Computers
Amar Computer Peripherals
Gem Consultants
Hindustan Timbers
Janata Timbers
Modem Advertisers
Nest Computers
Nimaan Timbers
Xyz India Ltd.
XYZ India Pvt Limited
Advance Tax

11. Access Stock Chart of Accounts-Stock Items

Instantly Add/View/Delete Files/Documents

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1-Apr-09 to 31-May-22

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STOCKITEM MASTER

Highlighted Stock Items having files attached!!

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12. Access Stock Chart of Accounts-Employees(Cost center)

Instantly Add/View/Delete Files/Documents

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4 Cost Categories, 3 Employee Group(s) and 6 Employee(s)

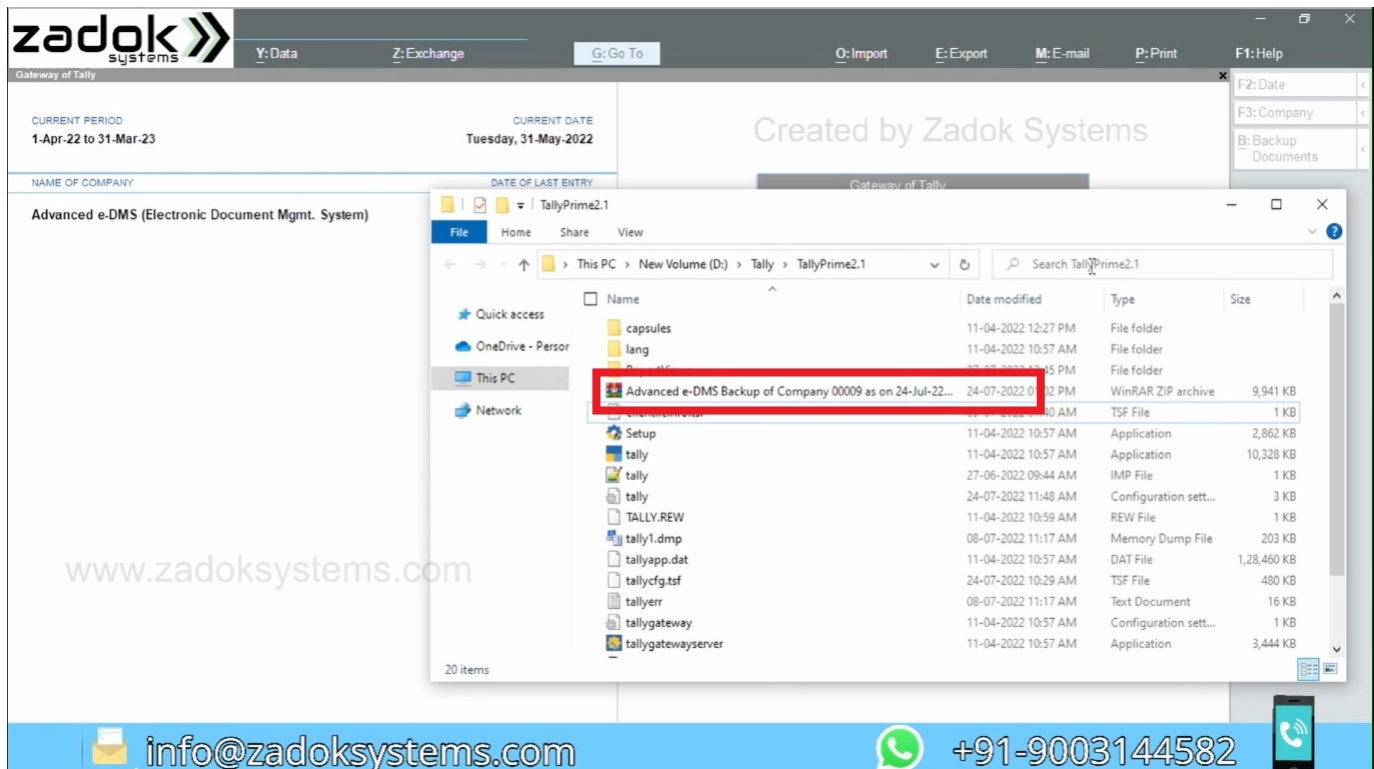
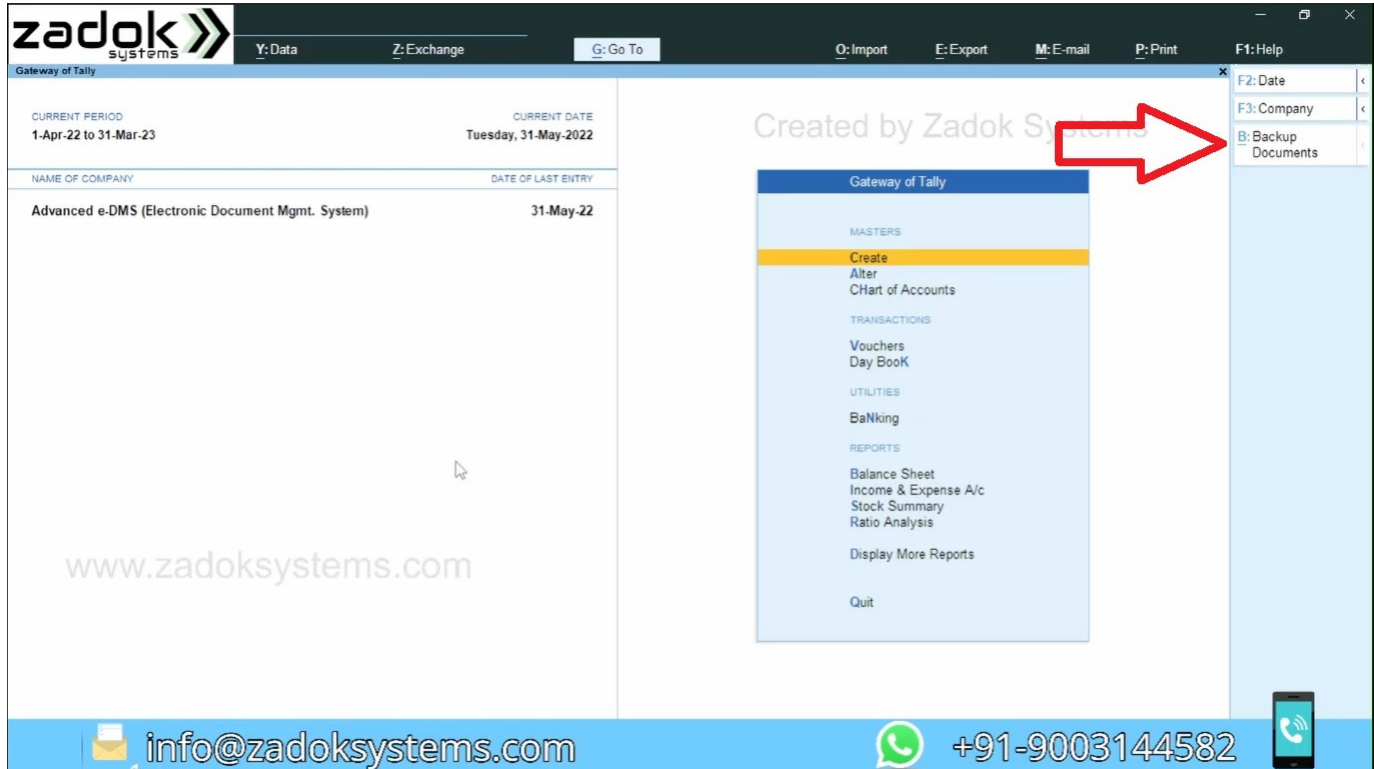
Highlighted Employees having files attached!!

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13. Backup All attached files in a Click

Backup Documents Alt++B from Gateway of Tally

Backup Zip file is created in Tally Application folder.



FAQ

Which version/releases of Tally.ERP 9 does the add-on support?

This add-on will work only with Tally Prime 1.0 onwards and Tally.ERP 9 Series A, release 3.0 onwards.

How to buy this Add-on?

Place your order and pay by Online Transfer (NEFT) / Cheque / Cash Deposit to the bank account given in quotation. Once the Order has completed and payment made, we will send you the Add-on by e-Mail. Alternately do contact via email or phone.

Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

What will happen after one year?

20% of the MRP will be charged, in case free support and updates will be required by you.

How will I get support for this Add-on?

For any functional support requirements please do write to us on info@zadoksystems.com or call us at +91-9003144582.

If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on info@zadoksystems.com with your additional requirements and we will revert to you in 24 hours.